



**BELMONT**  
MANOR & HISTORIC PARK

 **Howard County**  
Recreation & Parks

**6555 Belmont Woods Drive, Elkridge, MD 21075**

Rent this space for a relaxing, comfortable meeting or retreat. Large meetings can be held outdoors under the tent from April-October. Smaller meetings can be held inside to enjoy heating and air conditioning.

Belmont Manor is a restored 1738 era historic site with gardens and outbuildings, perfect for a quiet meeting or event. Nestled on 68 acres of rolling green hills, this 18th Century property offers warm hospitality.

**Your rental includes:**

- Entire first floor: 2 meeting rooms, 3 sitting rooms, 2 bathrooms, 1 kitchen
- Free WI-FI inside
- Free parking
- Formal gardens (outdoor meeting options available)
- Access to Smart TV in conference room
- Tables and chairs
- Two trash and recycle bins
- Belmont staff sets up the tables and chairs based on your selected layout



# Indoor Event

Weekdays (between 8am-4pm): \$100 per hour

Weekdays (between 4-10pm): \$150 per hour

All rentals have a three hour minimum.

## Meeting & Lunch Sample Timeline

9-10am	Renter setup
10am-1pm	Guests arrive/meet/eat
1pm	Guests depart
1-2pm	Renter & caterer cleanup
2pm	Renter & caterer depart

## Meeting Only Sample Timeline

9-9:30am	Renter setup
9:30am	Guest arrival
9:45-11:30am	Meeting
11:30am-noon	Renter cleanup & depart

## Conference Room Layout Options

### U-Shape

Max: 12 people w/ tables;  
24 people w/ only chairs  
(Directly Below)

### Hollow Square

Max: 16 people  
(Directly Below)

### Classroom

Max: 24 people  
(Directly Below)

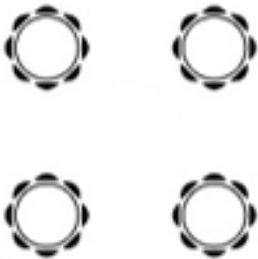




## Dining Room

### Banquet Style

Max: 24 People  
(Directly Below)



**Security Deposit** is refunded by check within 30 days after the event (provided there are no charges).

**Catering:** This is not a full-service venue. You may bring prepackaged food from a restaurant. You are required to select a full-service caterer if serving alcohol. The caterer must be preapproved by Belmont by submitting a Catering Application, and a copy of their catering license & insurance certificate.

### Three Sitting Rooms: (1) Ballroom (Top of this Page)

(2) Fox Room  
(Directly Below)

(3) Drawing Room  
(Directly Below)





# Outdoor Events

## Seasonal Tent (May-October)

- Maximum of 250 people can enjoy a large gathering.
- Walking the grounds & gardens during breaks included in indoor & outdoor rental.
- Monday-Thursday, 9am-5pm \$2,500 (8 hours)
- Monday-Thursday, 5-10pm \$2,500 (5 hours)
- Friday & Saturday, noon-midnight \$5,500 (8 hours) Weddings receive priority
- Sunday, noon-midnight \$6,000 (8 hours) Weddings receive priority
- Maximum of 4 additional hours available for \$600 per hour

