



Belmont

Manor & Historic Park



Business and Non-Profit Event Rentals

Rent this space for a relaxing, comfortable meeting or retreat. Large meetings can be held outdoors under the tent from April-October. Smaller meetings can be held inside to enjoy heating and air conditioning.

Belmont Manor is a restored 1738-era historic site with gardens and outbuildings, perfect for a quiet meeting or event. Nestled on 68 acres of rolling green hills, this 18th century property offers warm hospitality. Indoor capacity is 120 people.

Your rental includes:

- Entire first floor: 2 meeting rooms, 3 sitting rooms, 2 bathrooms, 1 kitchen
- Free Wi-Fi inside
- Free parking
- Formal gardens (outdoor meeting options available)
- Access to Smart TV in conference room
- Tables and chairs
- Two trash & recycle bins
- Belmont staff sets up the tables and chairs based on your selected layout



Indoor Event

Weekdays (between 8am-4pm): \$150 per hour

Weekdays (between 4-10pm): \$300 per hour

All rentals have a three-hour minimum. These rates exclude holidays.

Meeting & Lunch Sample Timeline

9-10am	Renter setup
10am-1pm	Guests arrive/meet/eat
1pm	Guests depart
1-2pm	Renter & caterer cleanup
2pm	Renter & caterer depart

Meeting Only Sample Timeline

9-9:30am	Renter setup
9:30am	Guest arrival
9:45-11:30am	Meeting
11:30am-noon	Renter cleanup & depart

Conference Room Layout Options

Presentation

Max: 57 people



U-Shape

Max: 20 people

Hollow Square

Max: 16 people

Classroom

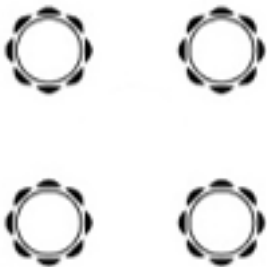
Max: 24 people





Dining Room

Banquet Style
 Max: 32 People
(Directly Below)



Security Deposit is refunded within 30 days after the event (provided there are no charges).

Catering: This is not a full-service venue. Prepackaged food from a restaurant is allowed. A full-service caterer is required if serving alcohol. The caterer must be pre-approved by Belmont with submission of its catering application, and a copy of the caterer's catering license & insurance certificate that meets Belmont's requirements.

Three Sitting Rooms:

(1) **Ballroom/Magnolia Room** *(Top of this Page)*

(2) **Fox Room**
(Directly Below)

(3) **Drawing Room**
(Directly Below)



Outdoor Events

(This excludes holidays.)

Seasonal Tent (April-October)

- Maximum of 250 people can enjoy a large gathering
- Walking the grounds & gardens during breaks included in indoor & outdoor rental
- Monday-Thursday, 9am-5pm \$4,800 (8 hours)
- Monday-Thursday, 5-10pm \$4,000 (5 hours)
- Saturday, 11am-midnight \$7,500 (8 hours) Weddings receive priority
- Friday & Sunday, 11am-midnight \$7,000 (8 hours) Weddings receive priority
- Maximum of 5 addtl hours available for \$600/hour; rental hours must end at midnight

